Office in VivoGRC Core

Documents, spreadsheets, slides, PDF, vector drawing and a whiteboard inside VivoGRC, nothing to install.

The formats and what you can do with each

FORMAT	APP	OPENS	EDITS	SAVES OR EXPORTS TO
.docx	Vivo Docs	✓	✓	.docx
.md, .txt	Vivo Docs	✓	✓	.md, .txt
.xlsx	Vivo Tabla	✓	✓	.xlsx
.xls	Vivo Tabla	✓	—	—
.csv	Vivo Tabla	✓	✓	.csv
.pptx	Vivo Lámina	✓	✓	.pptx, PDF, image
PDF	PDF	✓	✓	PDF
Vector drawing	Vivo Trazo	✓	✓	SVG, PNG, vector PDF
Whiteboard	Vivo Tiza	✓	✓	vector image in a document or a presentation

Documents · Vivo Docs

- Opens, edits and saves **.docx**, plus **.md** and **.txt**.
- **Edits without breaking the file:** whatever you don't touch comes back the same (styles, tables, images, links).
- Saves **versions**.

Spreadsheets · Vivo Tabla

- **.xlsx**, **.xls** and **.csv**.
- Common **formulas** calculated, cell formatting, sheets, merge and freeze.
- **Large spreadsheets** open in parts.

Presentations · Vivo Lámina

- **.pptx**: text, new or duplicated slides, shapes, images, backgrounds and speaker notes.
- Exports to **PDF** and **image**.

Vectors · Vivo Trazo

- Vector drawing.
- Exports **SVG**, **PNG** and **vector PDF**, ready for a report or a presentation.

Whiteboard · Vivo Tiza

- Drops into a document or a presentation as a **vector image**, and updates when the whiteboard changes.

PDF

- View, **comment** and **fill in forms**.
- **Edit without flattening:** text stays text, searchable and copyable.
- Add rows, columns or fields.
- **Sign**, by hand on the line or digitally.
- **Truly redact data**, not with a box on top.
- Merge, split and rotate.

How it works

- **Nothing to install**, on the **phone** too: the document fits the width of the screen.
- **Offline:** keep editing; it saves on the device and uploads on its own when the connection is back.
- Opens and saves **Drive files** and **controlled documents**.

Editable plans and reports

- A plan or report generated by VivoGRC opens in **Vivo Docs**.
- Change whatever you need and save it as a **new version**; the previous one stays.
- You can send us data from your management system (a file) and we'll build the report in the Office, editable.

With VivoGRC's files

The Office opens the files already in VivoGRC and saves right there, with their version.

Drive	Files by folder, with permissions and versions of each file.
Controlled documents	Code, revisions that can't be overwritten, signatures and read receipts.